**Esmonda Hughes**

LP#83A Upper Abbe Poujade Street

Carenage

July 9, 2014

**Human Resource Department**

Dear Sir/Madam,

**Application Letter**

I wish to apply for a suitable vacant position. I believe I can be an asset to this company as I am a dedicated individual who is committed to performing efficiently in any designated task.

I adapt quickly to my environment and I am hardworking, responsible and can be relied on to use my initiative.

I am willing to attend an interview at your convenience. (CV attached)

Yours respectfully

**Esmonda Hughes**

*Contact no#: (868)378-0632*

***Curriculum Vitae***

**NAME : Esmonda Hughes**

**ADDRESS :** LP#83A Upper Abbe Poujade Street, Carenage

**DATE OF BIRTH :** 12 August 1992

**CONTACT NUMBER :** (868) 378-0632

**OBJECTIVE:** To obtain a meaningful experience that will add to my development, while in keeping with the good image of your company.

***WORK EXPERIENCES***

* **Assistant Librarian**

**2011 - 2014**

San Juan Girls R.C. Primary School

SAN JUAN

* **Replenisher**

**2011** (6 months)

HILO Food Stores

GLENCOE

***EDUCATION BACKGROUND***

* 2007 – 2010 Mucurapo Senior Comprehensive School
* English
* Social Studies
* Principles of Business
* 2004 – 2007 Mucurapo Junior Secondary School
* 1997 – 2004 Carenage Girls Primary School

***REFERENCES***

* **Ms. Camara Noel**

Abbe Poujade Street, Carenage

Contact no#: (868) 293-2732

*Description: BD10263_* **Ms. Crystal Bacchus**

Zion Hill,Belle Garden, Tobago

Contact no#: (868) 343-2012

***HOBBIES***

Reading, Netball and other outdoor activities.